

Your Ref:
Our Ref:

When telephoning please use
(01642) 302360 to contact
Stockton Licensing Unit

24th February 2022

Dear Chris Keegan

Re: Licensing Act 2003
Application for Premises Licence
Rounton's, Leven Road, NOrton

I am in receipt of a completed copy of your application for a variation to a premise licence under the Licensing Act 2003 and as a designated 'Responsible Authority' I have considered the contents carefully.

I would like you to consider the below conditions to be included in your premise licence. These conditions are similar to those agreed with other bars of a similar size and opening times in the area and should be things the bar would be doing as a matter of course any way.

1. A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped. The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed, whilst complying with Data Protection legislation.

CCTV will be capable of providing pictures of **evidential quality** in all lighting conditions, particularly facial recognition. Cameras will encompass all ingress and egress to the premises, outside areas and all areas where the sale/supply of alcohol occurs.

There will be a minimum of 28 days recording. The system will record for 24 hours a day.

The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer. The Digital Recorder will have the facility to be password protected to prevent unauthorised access, tampering, or deletion of images.

There will be at all times a member of staff who is trained in the use of the equipment and upon receipt of a request for footage from a governing body, such as Cleveland Police or any other

Responsible Authority, be able to produce the footage within a reasonable time, e.g. 24 hours or less if urgently required for investigation of serious crime.

2. A "Challenge 25" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol. There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises are operating a "Challenge 25" policy.

3. Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age.

4. All staff will be fully trained in relation to the laws relating to the sale of alcohol to underage persons, persons buying on behalf of under 18's (proxy sales) persons appearing to be under the influence of alcohol and also the operation of the associated "Challenge 25" policy.

5. Training records signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.

6. There will be a minimum of two notices displayed on the premises indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under the age of 18 are committing an offence.

7. There must be a minimum of two notices displayed in the premise, with one being easily visible on the way out of the premise, asking customers to leave the premises quietly and respect the nearby residents

8. The Business will maintain a refusals book to record all instances where the sale of alcohol has been refused. This shall include the date and time of the attempted sale, together with a description of the incident. The Designated Premise Supervisor/Store Manager/Business Owner will check and sign each page and the refusals book will be made available to the Licensing Authority and/or Responsible Authorities upon request.

9. The Business will maintain an incident book to record all instances where the staff deal with people who have been unruly, drunk, abusive, and aggressive or have committed criminal acts or have had to call police for such incidents. This shall include the date and time of the incident, together with a description of the incident and whether the police were called/attended. The Designated Premise Supervisor/store Manager/Business Owner will check and sign each page and the incident book will be made available to the Licensing Authority and/or Responsible Authorities upon request.

9. Alcohol shall not be removed from the designated licensed area in open containers.

10. The supply of alcohol is by waiter or waitress service only. Will not provide any take away service of food and drink after 23:00 hours.

11. All persons under the age of 18 must be escorted by an appropriate adult or legal guardian after the hours of 20:30 and must be entering the premises for food and soft drinks only.

If you are willing for the above conditions to be attached to your licence I would ask that you sign below and return it to the address overleaf or via e-mail.

If you are unwilling to accept the attached conditions, it is likely that the matter will need to be resolved by the Council's Licensing Committee, by way of a hearing.

Yours faithfully,

Andrew Thorpe
Licensing unit

Signature: _____

Print Name: _____

Position: _____

Date: _____